



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

November 19, 2019

Mark Clark
Ergon Asphalt & Emulsions Inc
P.O Box 1639
Jackson, MS 39215

Re: **RFQ# 8017, SS-1 and RS-2 Bituminous Materials**

Dear Mr. Clark:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ# 8017, SS-1 and RS-2 Bituminous Materials. This letter hereby notifies you of Metro's intent to award to **Ergon Asphalt & Emulsions Inc**, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Equal Business Opportunity (EBO) Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact **Jerval Watson**, BAO Representative, at **615-862-5461** or at Jerval.watson@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Buyer **Marissa Conklin** by email at Marissa.conklin@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

Enter Solicitation Title & Number Below						
SS-1 and RS-2 Bituminous Materials; RFQ# 8017	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	8.00%	92.00%	\$44,250.00	\$47,790.00	\$44,250.00
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Ergon Asphalt & Emulsions Inc	\$ 44,250.00	\$0.00	\$0	\$0.00	\$44,250.00	Awarded

Conklin, Marissa (Finance-Procurement)

From: Watson, Jerval (Finance - Contract Compliance)
Sent: Monday, November 18, 2019 2:02 PM
To: Conklin, Marissa (Finance-Procurement)
Cc: Pittman, Genario (Finance - Procurement)
Subject: RE: BAO small business compliance review request for RFQ# 8017 SS-1 and RS-2 Bituminous Materials

Good Afternoon Marissa -

I have reviewed the bid for the RFQ #8017 SS-1 and RS-2 Bituminous and I have confirmed that there is no SBE participation. Let me know if you have any additional questions.

Best,

Jerval Watson
Business Development Officer
Department of Finance
Office of Minority and Women Business Assistance (BAO)
Metropolitan Nashville Davidson County Government
730 2nd Avenue South, 1st Floor; PO Box 196300
Nashville, TN 37219-6300
(P)615-862-5461; (F)615-862-6175



From: Conklin, Marissa (Finance-Procurement)
Sent: Wednesday, November 6, 2019 2:33 PM
To: Watson, Jerval (Finance - Contract Compliance)
Cc: Pittman, Genario (Finance - Procurement)
Subject: BAO small business compliance review request for RFQ# 8017 SS-1 and RS-2 Bituminous Materials

RFQ# 8017 – SS-1 and RS-2 Bituminous Materials closed. Will you conduct a BAO compliance review?

Please see the bid tab and the quote detail report attached for reference purposes.

Thank You.

Marissa Conklin
Procurement

Conklin, Marissa (Finance-Procurement)

From: Lane, Michelle (Finance - Procurement)
Sent: Wednesday, November 06, 2019 1:30 PM
To: Conklin, Marissa (Finance-Procurement)
Cc: Pittman, Genario (Finance - Procurement)
Subject: Re: Approval for Single Offer for RFQ# 8017 SS-1 and RS-2 Bituminous Materials

Award to a single offer is approved.

Sent from my iPhone

On Oct 24, 2019, at 8:03 AM, Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov> wrote:

RFQ #8017 closed with a single bidder, SS-1 and RS-2 Bituminous Materials. The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding to Ergon Asphalt & Emulsions Inc. This ITB was solicited to registered vendors under the commodity code 72131701. An adequate pool of offerors had an opportunity to submit a response to the solicitation. Please review this single offer for approval. Thanks.

Marissa Conklin
Procurement
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
615.880.3130

From: Young, Tim (Public Works)
Sent: Thursday, October 24, 2019 7:59 AM
To: Conklin, Marissa (Finance-Procurement)
Subject: RE: RFQ# 8017 SS-1 and RS-2 Bituminous Materials

Yes; this is Fair and Reasonable

Tim Young
615-533-0381

From: Conklin, Marissa (Finance-Procurement)
Sent: Wednesday, October 23, 2019 2:20 PM
To: Young, Tim (Public Works)
Cc: Pittman, Genario (Finance - Procurement)
Subject: RFQ# 8017 SS-1 and RS-2 Bituminous Materials

The solicitation for RFQ# 8017 SS-1 and RS-2 Bituminous Materials closed today. Please see the below bid from the single bidder we had.

Tim,

RS-2 Bituminous Materials - \$41,300.00

SS-1 Bituminous Materials - \$2,950.00

Total being \$44,250.00

Do you find the offer Fair and Reasonable?

Thank You.

Marissa Conklin
Procurement
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210

615.880.3130